

## OUCC AGM HT16 Minutes

Apologies for absences: Steve Roberts (president), Will Iverson, Fleur Loveridge

Present: Thomas Leung (TL; chairman), Jeremy Welch (JW; treasurer), John "Jack" Williams (JJW; Secretary), Simon Goddard (SG; Safety Officer), Alex Diwa (AD; meets sec), Oliver Robshaw (OR; junior treasurer), Olaf Kaehler (OK; Gear sec), Ben Hudson (BH), Nick Adams (NA), Dennell Reynolds (DR), Fiona

### Officers' reports

#### Chairman:

Nothing to report. After serving the club for four years, it is time for me to stand down. I wish the new committee members all the best for another successful year.

#### President:

Nothing to report for the term just passed. For the year overall, with my presidential hat on, I've done very little except organise the usual "presidents invite", which was the usual mix of caving walking and drinking for old lags.

#### Webmaster:

I've continued to maintain the website as a source of information about current activities and as an archive for older stuff. One thing that has arisen just recently is that John Pybus, who acts as the "technical director" of the website, since it is hosted on a zoology department computer, and as he knows far more about the technicalities of web hosting than I do, tells me that the machine on which the OUCC website currently resides will be decommissioned very shortly. He is looking to see if there's another machine within the University that might be old to host the website, but thinks that current data regulations may make this impossible. If that is so, we will have to look for a commercial provider for web hosting. This shouldn't be too expensive, but this is an investigation in progress.

**Action: John Pybus will hopefully change the website so it is hosted somewhere legitimate**

#### Librarian:

I've continue to receive journals, but have been rather lax recently about cataloguing them. I should build to catch up on this soon. We also bought some vintage caving books from Wells libraries, thanks to Simon Goddard's mother who spotted that they were up for sale.

#### Safety Officer:

**2 incidents last term.**

1. Novice weekend.  
Male Dislocated Knee. OFD 1 (relocated in cave), club self-rescue. Medical advice sought from cave doctor. Casualty was taken by car back to Oxford Hospital for check-up.
2. Female Dislocated Shoulder. Pool Sink. Yorkshire. Dislocated while prusiking. CRO called. Assisted to surface by CRO. Shoulder would not relocated. Ambulance to Hospital. Relocated in Hospital.

Both incidents were reported to the safety Officer. And then Safety officer reported to University Security Services.

I then had a meeting with the Uni Safety Officer about the incidents and he was happy with what happened.

Please note, that if unable to contact the club safety Officer. You must report all incidents to the University Security Services as soon as possible. They have a 24 hour office and all numbers are in the front of the Log book.

Maybe these numbers should also be easily accessible on the club website as they are quite difficult to locate on the University Sports website.

Olaf and I have checked all the Club SRT kits and changed various pieces of equipment.

While novices are using club SRT equipment, it is the responsibility of the trainers or leaders of an SRT trip to check the kits as well as the person using them.

If any faulty or worn equipment is found (SRT, ropes, rigging equipment) it must be taken out of use and reported to the gear or safety officer. A box will be placed in the hut for such Items to be placed.

### **Standing Down**

I will also be standing down as safety officer. I have done the role for quite a few years now and find it increasingly difficult to get in to Oxford for meetings and to keep an eye on club equipment. This role could possibly merged with the Gear Officer as they will have a good idea about the condition of the Club equipment.

Simon Goddard

### **Meets Secretary Report:**

Thanks to everyone for their help with trips this year, especially those who helped with meet leading and transport/food (sometimes at very short notice)! I think the novice trips went really well this year, and I appreciate the enthusiasm from newer members of the club in getting involved and coming along to socials, and really hope they continue to do so in the future. Unfortunately due to mental health reasons I haven't been very active with the club recently, and am unable to go on trips for the foreseeable future. Sadly this also means I will be stepping down as Meets Sec and hope the club can find someone keen to take my place.

### **Past Caving Trips (continued from last TGM report)**

Michaelmas 2015

Week 7, MT 2015 27-29 November - North Yorkshire (Dalesbridge Centre) - CHECC Forum & 'Alternative CHECC' with CUCC & ICC (BPF)

Meet Leaders: Rosa Clements and Jack Williams

Hilary 2016

Week 2, HT 2016 30 January (Day Trip) - Agen Allwedd, South Wales

Meet Leader: Alex Diwa

5 OUCC members attended, not sure how the trip went as I wasn't able to make it myself

Week 3, HT 2016 5-7 February - South Wales (SWCC)

Meet Leader: Simon Goddard

Week 5, HT 2016 19-21 February - Yorkshire (BPF)

Meet Leader: Olaf Kaehler

Permits: Shuttleworth, Notts 2, Lost John's, Lancaster Hole, Wretched Rabbit, Top Sink

## Upcoming Trips

Week 7, HT 2016 4-6 March - Derbyshire (OCC)

Meet Leader: Thomas Leung

Permits: Peak Cavern

Week 8, HT 2016 12/13 March (Day Trip) - Forest of Dean or Box Mines

Meet Leader: TBC

### **Action: Trinity trips**

*Derbyshire with a Titan and peak cavern permit, ?Otter hole, Yorkshire, SWCC, Mendips*

### Gear officer:

- One brand new oversuit and an old undersuit (both size S) were cut to pieces during a rescue at New Years. We might send them to the caving suit menders at the end of Trinity, but they are probably beyond repair. There are more old suits stored in the "attic" of the hut, they should be looked through and sent to the menders as well at some point.
- A further one of the old helmets from 1999 has lost its cradle during SRT training. It got replaced with a new "Camp Rockstar", which I would not recommend to anyone intending to fit a Petzl Duo/Fixo on it. There are now only two of the old helmets left, the tortoise one and the one with flat-pack batteries.
- Two of our SRT kits had the top bobbin on the stop replaced after the old ones were decided to be too worn to be safe. One of the SRT kits got a new footloop, after the old one snapped during training.
- No news yet on the long term plan of replacing lights.
- Generally the gear appears to be in good order. I sent around a full inventory to the committee end of last year, and the inventory of personal gear should be updated at the end of term.
- Other than that I'd very much like to step down as gear officer

**Action: go through the attic suits next Wednesday and send them to be repaired**

**Action: replace the light in the helmet with the broken light in the next Lyon order**

### Secretary:

Nothing to report. I'll stand down to take one of the other openings if someone is willing to be secretary.

### Husts:

#### **Chairman:**

JJW, proposed by Fiona, seconded by SG.

Unanimous

#### **Secretary:**

TL, proposed by JJW, seconded by SG

Unanimous

#### **Meets secretary:**

JJW (as above)

#### **Gear Officer:**

NA, proposed by SG, seconded by JJW

Unanimous

AOB:

**Documentation: we need to update the list of first aiders on the website; OK found it to be out of date recently.**

**Lending kit to expeditions: We should ask for financial deposits from now on, in particular for the Nicola radio and the stretcher, neither of which can be replaced.**

**Donation to the CRO from our funds: given that we are doing financially well, we should give them a donation of a few hundred pounds following their help in the rescue over New Years. JW will deal with this.**

**Pod fund reminder: SG says please use it if you're eligible.**

**Junior treasurer position will be husted for in Trinity, and has to be a junior member of the university (eligible members are Dan, Karel, Alex)**

**TL will try and recover the hut key from Emma Priddy**

**Nick needs keys as the new Gear Officer**

**Contact Will, Alex and Dan about Junior Treasurer and Secretary positions before next term.**

**Annual dinner this weekend. Lemming, Loris and Pod's Leatherman need to be allocated to people.**

**NEXT MEETING 5<sup>TH</sup> WEEK OF TRINITY**

# Oxford University Cave Club

Hilary Term 2016 Annual General Meeting

## Treasurer's Report

### Balances

Main account £1570.09 (22 February 2016)

Local Account £235.00

Cash in transit from University Stores: ~ £1810.00

The figures above reflect the current balances and shows a total of £4380.09 in the main account and in transit from the Stores, a further improving cash position compared with a similar time in previous years [2015: £4060.04 2014: £3505.13]. Approximately £225 of the total will be required for payment of the insurance premiums for individuals to the BCA.

An annual grant of £400 was paid to the Club by the Sports Federation this year.

### Accounts

As mentioned in the Michaelmas Term Treasurers' report, the club accounts were submitted to the University Sports Federation on the 16<sup>th</sup> July. No comment was received, and the payment of the annual grant is seen as an acceptance all is well with them.

### Operations

In addition to the substantial equipment expenditure over the Long Vacation 2015 (~£900, as previously reported), the Club has spent a further £456 on equipment replacement in the latter part of Michaelmas and the start of Hilary Term.

The University Stores continues to deliver a sound and reliable service for the collection of trip and subscription income, and is an essential part of the financial well-being of the Club; trip leaders have proved efficient in tracking expenditure and income on trips. Overall the income via the stores is proportionately greater in Michaelmas Term.

### Proposed Expenditure

Replacement of equipment damaged during the rescue incident will be required and a supplementary grant application has been submitted to Sports Federation for this exceptional and unforeseeable expenditure. There is no guarantee of the funds from the Sports Federation, of course.

Jeremy Welch

22<sup>nd</sup> February 2016

***TL closes the meeting***