

# Oxford University Cave Club

Trinity 2019 - TGM

05/06/2019

Present:

Rory Rose (RR), Nick Adams (NA), Simon Goddard (SG), Dan Kent (DK), William Ivison (WI), Becca Miller (BM), Clare Ballantyne (CB), Steve Roberts (SR)

Apologies for absence:

Reuben Harding, Thomas Leung, Jeremy Welch

## Officers' Reports

President (Steve Roberts):

- Nothing to report

Chair (Rory Rose):

- Generally, the club seems to be running smoothly this year with lots of great trips and some more training happening. Unfortunately, the planned trip to Hungary fell through as Greg's work didn't allow him the time off, but we still have two exciting summer trips coming up:
  - Summer tips planned by OUCC members:
    - Fermanagh (Ireland) – 6<sup>th</sup>-10<sup>th</sup> July
    - Expedition to Ario – 8<sup>th</sup> – 16<sup>th</sup> September

Librarian (Steve Roberts):

- Nothing to report

Webmaster (Steve Roberts):

- Nothing to report

Senior Treasurer (Jeremy Welch):

- See report below

Junior Treasurer (Linh Chi Nguyen):

- Nothing to report

Training Secretary:

- An emphasis on training on Wednesdays seems to have been successful in creating good turnouts and the training has been useful and fun. Had a lower turnout for events this term probably due to people having exams.
  - What training do people want to do next term?
    - Ladder and line training.
    - Introduction talk.
    - Maybe a set training schedule- more structured?
    - Maybe a more social training.
    - Have a training session where we go through the caving equipment, and a risk assessment session
      - Could ask Tony Seddon?
  - Training for next term
    - Knots
    - Climbing
    - Caving quiz night (training as well as fun)
    - Safety talk with freshers and leaders, make sure to go through updated risk assessment.
  - Possibility of using Iffley to do training
    - Long term goal: building a Wessex-style scaffolding tower?
    - Short term: to be ready for MT Ideally. Rig next to iffley wall on beam + rebelay by drilling a bolt on the wall
    - Possibility of rigging a pulley on the ceiling for longer pitch opportunity.

- **RR to get emails out.** Send a photo of the Wessex tower and follow-up communications with Sport Fed. Could be issues with preventing others using the scaffolding tower.
- More regular SRT training would make sure that members follow best practice in their SRT and Ladder skills.

Meets Secretary (Nick Adams):

- This terms trips:
  - Otter hole / Forest of Dean:
    - We had a great trip into Otter Hole and had an opportunity to put our photography session to the test (although we'd probably have liked more time for this on the trip!). Lots of mud, and good to pass through the sump this year.
    - Sunday was spent in Puzzlewood after a visit to the Devil's Pulpit, nice and relaxing.
  - Mendip:
    - We had trips into Upper Flood and a Swildon's short round on the Saturday, joined by a new member of OUCC Dmitry Perilev. Sunday was Charterhouse and an attempt on Bath-Rods with Becca doing her first 'from scratch' leading trip.
  - We have Yorkshire and South Wales coming up, not much to comment on these yet.
  - Yorkshire → some trouble with transport and safety. Club laminator came in useful. RR's trip down By-George not best in wet weather
  - **NA looking into booking more joint trips for MT.** Trip with Cambridge coming up.

Social Secretary (Nick Adams):

- Nothing to report

Safety officer (Nick Adams):

- Injury in County Pot
- Had difficulty providing details to sports fed as the members' details spreadsheet was deleted a few years ago and we only currently have recent members. Requests that we refresh to get details from all active members ASAP.
- Trip organiser should check that everyone going on the trip is a member
- **NA to print/write down details in the back of logbook of how to report an injury and contact details of senior club officers. Write 'safety information inside' on the logbook.**
- NA to put together safety information sheet, send out to committee for review, and go through the checklist on novice trips, letting them know where the book can be found. SR to put it on website once complete.
- **NA to look at permissions for accessing the membership google doc to ensure it is only accessible by the appropriate people.** Make sure that only committee emails have access, instead of link-sharing. Possibly Allow security services access
- **Risk Assessment:**
  - **Review of the risk assessment is being conducted in light of the recent injury by RR, SG and SR.**
  - **Particularly need to update guidelines on rigging**
  - **Discussed changing the format of the risk assessment.**
    - **SR - Changing to Uni standard does not make sense as the risks in caving are of a very different character to those in other OU clubs.**
- Code of Conduct:
  - Needs to be updated with some updated details
  - Update the list of people with first aid qualifications in the club and expected contents of 'meeting' first aid kit
- We could Look into joining up with the OUMC for first aid courses – **NA to investigate**

- Perhaps encourage any active member or student to take a first aid course. Club willing to subsidise. **RR to investigate if the university offers first aid training.**

Gear officer (Thomas Leung):

- Nothing to report
- We have a whiteboard. **NA to get a whiteboard marker and attach it to the whiteboard**
- Going to buy new bits of kit and rope
  - More SRT kit
  - Suggestions welcome, likely to be arranged by email or next TGM
- Need to give gear back to cave rescue

Secretary (Clare Ballantyne):

- Nothing to report. **Sports Fed to send email about freshers tables.**

**AOB:**

- Possibly laminate small card with the safety information so that people can keep it in the pocket of their suits.
- Freshers week
  - How can we improve on last year?
    - Print out some new pictures.
    - Have a plan/framework of what we are going to do in MT.
    - **NA to orchestrate Doodlepoll on the timetable for social and caving meetings for next term**
  - Plan for trips surrounding freshers week
    - Day trip on Sunday of Freshers. A weekend with 2 day trips- needs 2 drivers. If people want to stay 2 days, they can.
  - A good plan of socials / training / etc. Through Michaelmas term could make a big difference to our recruitment for the year.
- Are people keen to do big trips in the holidays in the future (e.g. trip to Hungary, expo to Montenegro, tourist caving in France etc.)?
  - Offer to pick up people at train stations on the minibus route if they aren't resident in Oxford during the holiday.
  - Pub crawl/walk along the canal. Get more freshers involved
- Nick, Rory, and Becca would like to suggest investing more in OUCC's photography capabilities, following a fair amount of success from our Instagram (thanks to Becca). To cover responsibilities for this, we propose setting up a "Photography Group" (OUCCPG), and this group would make a focused effort to set up photography trips, training and kit.
  - We would be interested in building on the OUCC club kit with regard to photography (currently consisting of Thomas' donation of his trusty Lumix), and this may prove a decent use for budgets and grants in 2019/2020.
  - The hope is that this group will appeal to novice cavers, but in the least we would simply like to expand on this aspect of OUCC's capabilities.
  - SR suggests getting slave units and slave flashes- encourage cavers with ancillary units.
  - **NR to create a shopping list, including a pelicase for the pocket dragon.**
  - **NA to send photos to SR to go on club website, with captions. SR to put links to facebook and Instagram on the website, BM to pass them on to him**
  - **New Prize for club photography 'club flasher award' at the annual dinner. RR to get a flashy trophy.**
- **RR, or jointly with SR, to send card/letter from club to CRO. RR to discuss with SR.**
- **OUCC to give donation to CRO: £250? RR to check/approve with JW**

- Related to the proposed OUCCPG, Becca will be exploring a way to link our Instagram and Facebook pages which is apparently not yet straight forward.
- [Get involved with Oxford Brookes students/make club more accessible](#)
- [Lemming needs a new plaque. Tankards and lemming need to be engraved.](#)
  - [SG to get engraving done](#)

## Treasurer's report

# Oxford University Cave Club

Trinity Term 2019 Termly General Meeting

## Treasurer's Report

### **Balances**

Main account £3261.01 (29 May 2019) cf £4158.94 (6 June 2018)

In 2018, there was only a small amount awaiting payment from the University Stores since a payment was made in March 2018; this year, there is estimated to be £2170.69 due for payment.

The only significant upcoming payment is for ~£259.00 for BCA subscription fees.

Local Account £235.00

### **Operations**

Overall, the financial position of the Club presents no concerns at this time, although it would be useful to identify expenditure required on equipment in 2019/20.

Annual accounts will be prepared and forwarded to the Sports Federation. There are no items that are expected to cause any enquiries from Sports Federation.

### **Proposed Expenditure**

Apart from routine equipment replacement, there is no expected unusual expenditure at this time

Jeremy Welch